

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2025-2026 No.05
OFFICIAL MINUTES

October 7, 2025 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. **Call to Order**

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:32 p.m. by Mrs. McGinty, Board President.

2. **Salute the Flag**

3. **Statement of Compliance - Mrs. McGinty read the statement of compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. **Administer Oath of Office**

The Business Administrator/Board Secretary will administer the Oath of Office to the newly appointed Board Member:

Brian Leddin

I, _____ do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people, so help me God.

I, _____ do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all duties of that office according to the best of my ability, So help me God.

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2025-2026 No.05
OFFICIAL MINUTES

October 7, 2025 Regular Meeting

5. Roll Call

Mr. Dougherty	Present	Mr. Leddin	Present	Ms. Romano	Present
Mr. Grant	Present	Mrs. McGinty	Present	Mrs. Thompson	Present
Mrs. Kiley	Present	Mr. Page	Absent	Mrs. Whitehouse	Present

Also in attendance:

Dr. Lee McDonald, Superintendent

Sean Cranston, School Business Administrator

Athina Cornell, Board Counsel

6. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the meeting and acknowledged the employees earning tenure.

7. Communications

- a. Mrs. McGinty had one communication about sports transportation.

8. Special Recognition / Presentations

- a. Acknowledgment of Tenure
 - Huiwen Chen
 - Sean Cranston
 - Melissa Donofri
 - Jennifer Fiorini
 - Tara Flynn
 - Michael Kane
 - Krishna Kanuga
 - Patrick Karl
 - Susan Shay

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2025-2026 No.05
OFFICIAL MINUTES**

October 7, 2025 Regular Meeting

9. Board Reports

- a. Culture, Climate, and Community Relations - Mrs. Kiley - September 29, 2025
- b. Education - Mrs. Thompson - September 24, 2025
- c. Personnel - Mrs. Thompson - October 1, 2025
- d. Superintendent's Report
 - i. Dr. McDonald reported on the events of the past three weeks.

10. Public Comment on Agenda Items

- a. None

11. ACTION ITEMS

MINUTES

The Superintendent recommends approval of minutes #1

Approve Board Meeting Minutes

- 1. Recommend Board approval of the following meeting minutes:
 - a. September 16, 2025 Regular Meeting Minutes
 - b. September 16, 2025 Executive Session Minutes

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Kiley, the Board of Education approved the minutes #1 with the following roll call vote:

Mr. Dougherty	Abstain	Mr. Leddin	Abstain	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Kiley	Yes	Mr. Page	n/a	Mrs. Whitehouse	Yes

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2025-2026 No.05
OFFICIAL MINUTES**

October 7, 2025 Regular Meeting

PERSONNEL

The superintendent recommends personnel item #2-15

2. Approval of Movement on the Guide

Recommend Board approval of movement on the salary guide for the 2025 - 2026 school year for Susan Pagano from Step 21 BA, \$90,145 to Step 21 BA + 30, \$91,500, effective August 27, 2025.

3. Approval of Movement on the Guide

Recommend Board approval of movement on the salary guide for the 2025 - 2026 school year for Dino Pagano from Step 25 BA, \$101,745 to Step 25 BA + 30, \$103,100, effective August 27, 2025.

4. Approval to Amend Sixth Assignment Stipend for the 2025 - 2026 School Year

Recommend Board approval to amend the sixth assignment stipend for the 2025 - 2026 school year for the following teacher:

NO	NAME	SUBJECT	DATES	FROM	TO
2.	Susan Pagano	Contemporary Issues in Environmental Science	Second Semester	BA Guide, \$12,967 prorated	BA+30 Guide, \$13,238 prorated

5. Approval of Substitute Coordinator for the 2025 - 2026 School Year

Recommend Board approval of Luz Coby as Substitute Coordinator for the 2025 - 2026 school year at a stipend of \$5,000.00.

6. Approval of AI Think Tank Members

Recommend Board approval for the following AI Think Tank Members to be paid \$50.00 per hour for participation in the AI Think Tank Parent Workshop on October 8, 2025:

NO.	NAME	TOTAL STIPEND
1.	Yannell Maglione	\$150
2.	Alexis Marinov	\$100

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2025-2026 No.05
OFFICIAL MINUTES**

October 7, 2025 Regular Meeting

3.	Jessica Olszewski	\$150
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7. Approval of AI Think Tank Members

Recommend Board approval for the following AI Think Tank Members to be paid \$50.00 per hour for 1 hour each after school on October 15, 2025:

NO.	NAME	NO.	NAME
1.	Julie Brewington	7.	Krishna Kanuga
2.	Nicholas DelBuono	8.	Patrick Karl
3.	Christina Gauss	9.	Yannell Maglione
4.	Thomas January	10.	Alexis Marinov
5.	Martin Januario	11.	Jessica Olszewski
6.	Christopher Juliano	12.	Keri Williams

8. Approval of Chaperones and Stipends for the 2025-2026 School Year World Language Immersion Trip

Recommend Board approval of the chaperones for the world language immersion trip at a total stipend of \$125 per day with \$75 per day funded by the respective students travelling on said trips and \$50 per day funded by the Board of Education:

NAME	DESTINATION	DATES OF TRAVEL	# OF DAYS	TOTAL STIPEND
Christina Gauss	Spain	October 31 - November 10	11	\$1,375
Seth Herman	Spain	October 31 - November 10	11	\$1,375

9. Approval of Leave of Absence for the 2025 - 2026 School Year

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2025-2026 No.05
OFFICIAL MINUTES**

October 7, 2025 Regular Meeting

Recommend Board approval of leaves of absence for the 2025-2026 SY as listed:

No.	Employee #	Leave of Absence Dates
1.	5502	<u>Unpaid Leave of Absence</u> 10/8/202 - 11/17/2025 <u>Return Date</u> 11/18/2025

10. Approval to Increase Hours for Paraprofessionals for Extracurricular Activities for the 2025 - 2026 School Year

Recommend Board approval to increase the total amount of hours for the following paraprofessionals to provide support during extracurricular activities for the 2025-2026 school year beginning September 2, 2025 and ending June 30, 2026 at a rate of \$40.00 per hour:

NO.	NAME	FROM	TO TOTAL # OF HOURS
1.	Jacqueline Briody	115 hours	185 hours
2.	Krista Honnold	55 hours	105 hours
3.	Kathleen McMahon	110 hours	160 hours

11. Approval of Paraprofessionals for Extracurricular Activities for the 2025 - 2026 School Year

Recommend Board approval for the following paraprofessionals to provide support during extracurricular activities for the 2025-2026 school year beginning September 2, 2025 and ending June 30, 2026 at a rate of \$40.00 per hour:

NO.	NAME	TOTAL # OF HOURS
1.	Jenna Byrne	35 hours
2.	Susan Trocchia	35 hours
3.	Brandon Wall	35 hours

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2025-2026 No.05
OFFICIAL MINUTES**

October 7, 2025 Regular Meeting

12. Approval of Paraprofessional Assignment Code

Recommend Board approval to adjust the following paraprofessionals to be paid through reimbursement from the following districts for the 2025-2026 SY, as listed below:

No	Name	Position	Salary 25-26 SY	Amount paid by district	Paid by District
1	Aaron Rogers	1:1 Paraprofessional	\$31,215	\$28,666.67	Holmdel School District

13. Approval to Rescind Extracurricular Advisors

Recommend Board approval to rescind the following extracurricular advisors for the 2025 - 2026 school year:

<u>CLUB</u>	<u>GROUP</u>	<u>CO-ADVISORS</u>
Veteran Appreciation	Group 5 - \$780.50	Dino Pagano
Veteran Appreciation	Group 5 - \$780.50	Susan Pagano

14. Approval of Extracurricular Advisor for the 2025 - 2026 School Year

Recommend Board approval of the following extracurricular advisor for the 2025 - 2026 school year, effective 10-8-25:

<u>CLUB</u>	<u>GROUP</u>	<u>ADVISOR</u>
Veteran Appreciation	Group 5 - \$1,561 (prorated)	Kristen DeMeter

15. Approval of Homecoming Chaperones

Recommend Board approval for the following staff to chaperone the Homecoming Dance on October 11, 2025 :

NO.	NAME
1.	Maryanne Furey
2.	Susan Trocchia

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2025-2026 No.05
OFFICIAL MINUTES

October 7, 2025 Regular Meeting

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Whitehouse, the Board approved Personnel Item #2-15 with the following roll call vote:

Mr. Dougherty	Yes	Mr. Leddin	Abstain	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Kiley	Yes	Mr. Page	n/a	Mrs. Whitehouse	Yes

FINANCE

The superintendent recommends finance items #16-26

Board Secretary's Monthly Certification - July 2025

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

16. Approval of Bill List

Recommend Board approval of the following bill lists dated **October 7, 2025**:

General Fund	\$ 831,297.99
Special Revenue Fund	\$ 23,522.43
Capital Projects Fund	\$ 0.00
Food Services Fund	\$ 105,477.65
Total	\$ 960,298.07

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2025-2026 No.05
OFFICIAL MINUTES**

October 7, 2025 Regular Meeting

Payroll 09-30-25	\$ 601,251.70
Total Expenditures	\$ 1,561,549.77

17. Approve Board Secretary's Report – July 2025

Recommend Board approval of the Board Secretary's report for **July 31, 2025**.

18. Approve Panda LLC, Cash Reconciliation Report– July 2025

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **July 31, 2025**.

19. Budget Transfers - July 2025

Recommend Board approval of the budget transfer report for **July 2025**.

20. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **July 31, 2025**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

21. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
6-17-26	9am - 12pm 6pm-7:30 pm	Fair Haven School District Knollwood School	Graduation Practice Graduation	Auditorium
TBD	TBD	Rumson School District Forrestdale School Athletics	Knollwood vs. Forrestdale Field Hockey	Lower Turf Field

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2025-2026 No.05
OFFICIAL MINUTES**

October 7, 2025 Regular Meeting

22. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
10/16, 11/20, 1/15, 2/19, 3/19, 4/23, 5/21	Meredith Brow	New Jersey Superintendent's Study Council	N/A	\$75	Half Day P.M.	New Providence, NJ
10/16, 11/20, 1/15, 2/19, 3/19, 4/23, 5/21	Stephen Sarles	New Jersey Superintendent's Study Council	N/A	\$75	Half Day P.M.	New Providence, NJ
10-8-25	Anthony Dinallo	AP Colloquium at OCC Math & Computer Science	\$0	\$0	Full	Toms River, NJ
11-24-25	Gabrielle Eglinton	What's New in Young Adult Literature and How to Use it in Your Program	\$325	\$0	Full	Virtual
12-12-25 to 12-15-25	Beth English	55th National Athletic Directors Conference	\$390	\$1,500	Full	Tampa, FL
10-10-25	Lucrecia Esposito	Kean University FBLA Training for new advisors	\$0	\$0	Full	Union, NJ
10-8-25	Jeffrey Herkimer	AP Colloquium at OCC Math & Computer Science	\$0	\$0	Full	Toms River, NJ
11-25-25	Anna Higgins	AI Powered Accommodations: Enhancing Success for Students with Special Needs	\$295	\$0	Full	Virtual
10-10-25	Martin Januario	Kean University FBLA Training for new advisors	\$0	\$0	Full	Union, NJ
11-12-25	Justin Langlois	Igniting Inquiry - How to Introduce Student-Led Science Research	\$149	\$0	Full	Lincroft, NJ
10-14-25	Yannell Maglione	Teaching in the Age of AI:	\$149	\$0	Full	Lincroft, NJ

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2025-2026 No.05
OFFICIAL MINUTES**

October 7, 2025 Regular Meeting

		Clarity, Confidence, and Classroom- Ready Strategies				
2-12-26	Alexis Marinov	Rutgers Literacy Center Speaker Series: Navigating AI Era in Education	\$180	\$0	Full	New Brunswick, NJ
11-12-25	Molly McBain	Igniting Inquiry - How to Introduce Student-Led Science Research	\$149	\$0	Full	Lincroft, NJ
9-25-25	Robert Miller	Monmouth and Ocean County Guidance Directors Summit	\$0	\$0	Full	Tinton Falls, NJ
10-10-25	Jessica Olszewski	AI in Action: Practical Training for Educators	\$0	\$0	Half AM	Tinton Falls, NJ
10-14-25	Jessica Olszewski	Teaching in the Age of AI: Clarity, Confidence, and Classroom- Ready Strategies	\$149	\$0	Full	Lincroft, NJ
10-10-25	Jonathan Pennetti	AI in Action: Practical Training for Educators	\$0	\$0	Half AM	Tinton Falls, NJ
10-8-25	Megan Rizzitello	AP Colloquium at OCC Math & Computer Science	\$0	\$0	Full	Toms River, NJ
10-16-25	Jennifer Sterk	AP Colloquium at OCC History	\$0	\$0	Full	Toms River, NJ
10-27-25	Hilary Strauch	AP Colloquium at OCC English, Lit, Language	\$0	\$0	Full	Toms River, NJ
10-27-25	Aubrey Torta	AP Colloquium at OCC English, Lit, Language	\$0	\$0	Full	Toms River, NJ
3-9-26 to 3-10-26	Megan Wilkins	Civic Learning Week National Form	\$0	\$0	Full	Philadelphia, PA

23. Surplus

To identify the listed items as surplus, no longer required for school purposes, and authorize the Business Administrator/Board Secretary to discard these items in accordance with N.J.S.A. 18A:18A-45, as attached. [Attachment A](#)

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2025-2026 No.05
OFFICIAL MINUTES**

October 7, 2025 Regular Meeting

24. Approval of Enrollment of Nonresident Tuition Students for the 2025-2026 SY

Recommend Board approval of enrollment of the following nonresident tuition students for the 25-26 SY:

STUDENT #	GRADE	TOWN	TUITION
28001636	10	Point Pleasant Beach	\$22,060

25. End Appointment of Construction Consultant

Recommend Board approval to end the appointment of Brian Leddin as construction consultant effective September 16, 2025.

26. Approval of Professional Development Presenter

Recommend Board approval for Dr. Derek Tranchina, Director of Special Projects, MOESC, to present to the AI Think Tank including administrators, teachers, instructional assistants, and support staff on November 12, 2025 at a cost of \$2,250.00.

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mr. Dougherty the Board approved Finance Items #16-26 with the following roll call vote:

Mr. Dougherty	Yes	Mr. Leddin	Abstain	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Kiley	Yes	Mr. Page	n/a	Mrs. Whitehouse	Yes

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2025-2026 No.05
OFFICIAL MINUTES**

October 7, 2025 Regular Meeting

EDUCATION

The superintendent recommends education items #27-30

27. Approval of Field Trip Request(s) for the 2025-2026 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2025-2026 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
October 10	Metropolitan Museum of Art, New York City	AP Art History AP Portfolio Portfolio	Alexa James Kristen Lanfrank Meredith Brow
October 10, November 14, December 12, January 23, February 20, March 27, April 24	Red Bank Primary School	Storytelling Club	Justin Langlois
October 25	Phillipsburg	Debate & Forensics Club	Aubrey Torta
February 26, March 18, March 25 & 26	NJ Law Foundation Center, New Brunswick	Mock Trial	Nicholas DelBuono
June 18	Big Monmouth Beach Club	Class of 2026	Alyssa Schulte

28. Approval of Fundraising Request(s) for the 2025-2026 School Year as listed

Recommend board approve the following fundraising request(s) for the 2025-2026 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
October 27 - November 24	Class of 2026	Alyssa Schulte	Joe Corbi's fundraising book for holiday sales
October 31 - November 15	Veterans Appreciation	Kristen DeMeter	Candy Drive for military
November 1 - 30	Key Club	Jeremy Schulte	Collect hoodies and jackets for the homeless

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2025-2026 No.05
OFFICIAL MINUTES

October 7, 2025 Regular Meeting

November 3 - 17	SGA	Nicholas DelBuono Alyssa Schulte	Powder Puff game for Alzheimer's Awareness Month
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29. Approval of Home Instruction

Recommend Board approval of home instruction for the 2025 - 2026 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
27001119	9/12 - 11/3 Up to 10 hours per week	Medical	Facility / \$62.55/hour RFH Faculty / \$55/hour

30. Approval of Revised Curriculum

Recommend Board approval of the following revised curriculum:

- *Advanced Creative Writing Portfolio*
- *Principles of Marketing*

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Whitehouse, the Board approved Education Items 27-30 with the following roll call vote:

Mr. Dougherty	Yes	Mr. Leddin	Abstain	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Kiley	Yes	Mr. Page	n/a	Mrs. Whitehouse	Yes

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2025-2026 No.05
OFFICIAL MINUTES

October 7, 2025 Regular Meeting

POLICY & PLANNING

The superintendent recommends Policy & Planning items #31

31. Approval of Nursing Services Plan

Recommend Board approval of the Nursing Service Plan for the 2025 - 2026 school year.

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Kiley, the Board approved Policy & Planning Item #31 with the following roll call vote:

Mr. Dougherty	Yes	Mr. Leddin	Abstain	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Kiley	Yes	Mr. Page	n/a	Mrs. Whitehouse	Yes

ADDENDUM

The superintendent recommends addenda items #32

32. Approval of Field Trip Request(s) for the 2025-2026 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2025-2026 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
October 28	Toms River Elks Lodge	Chess Team	Dylan Langford Justin Langlois

Board Comment: None

On a **MOTION** made by Mrs. Kiley and seconded by Mrs. Whitehouse, the Board approved Addenda Item #32 with the following roll call vote:

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2025-2026 No.05
OFFICIAL MINUTES

October 7, 2025 Regular Meeting

Mr. Dougherty	Yes	Mr. Leddin	Abstain	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Kiley	Yes	Mr. Page	n/a	Mrs. Whitehouse	Yes

12. Public Comment - None

12. Adjournment

As there was no further business before the Board, on a **MOTION** by Mr. Dougherty, seconded by Mrs. Whitehouse, and carried by unanimous roll call vote the Board adjourned the meeting at 7:05 p.m.

Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School